

## St. Edmund Cell Phone Policy

St Edmund IB World School will be a cell-phone free zone. As a result, cell-phones will remain in lockers, off or in silent mode, throughout the entire school day, including before and after school, recess, lunch, and during student transition times. This is a change from previous years when teachers set individual policies within their classrooms. Cell phones will only be used if authorized by the classroom teacher strictly for educational and instructional purposes.

As a forward-thinking learning community, we want to help teach and promote appropriate technology practices as well as digital citizenship. Our school staff has overwhelmingly agreed that a consistent school-wide policy will help students stay more present and engaged in their learning. The intent is to support them in their academic success by removing a major temptation and distraction and promoting face to face social interaction and connection.

For parents, please help to promote this policy by restricting phone contact with your child to after school only. In the event of a family emergency, we ask that you contact your child through our school office. Exceptions will be made for medical or emergency situations with consultation and approval by administration.

### STUDENT-OWNED DEVICES

The use of personal devices and the wireless network is for class time and is under teacher direction and supervision only. Students are permitted to use student-owned devices on our wireless network under the following conditions:

- Only students who have a signed acceptable use form allowing them to use the Internet are able to access the network
- Students are accountable for their behavior and activity while using our wireless network.
- Students are responsible for the security and safety all devices.
- The school is not responsible for lost, stolen or damaged student-owned devices.
- The school will not provide technical support for student-owned devices.
- Failure to follow the procedures for using student-owned devices or the network could result in a loss of privilege, confiscation of the device, or other sanctions, depending on the circumstances.
- Students are encouraged to use a device other than a cellphone in order to access the network and complete work in a more efficient manner.

Every adult in the school (regardless of the role he or she plays in the school) has the responsibility to protect the learning environment and that includes confiscating cell phones during the school day. Failure to comply with a reasonable request (i.e., May I please have your cell phone ) of any adult will result in the following consequences.

#### 1st Offense:

confiscation

given to the Administration - The front desk gives the student a ticket to give to their teacher to show that they turned their cell phone in.

returned to student at the end of the day

#### 2nd Offense:

confiscation

given to the Administration

returned only to a parent

#### 3rd Offense:

confiscation

given to the Administration

banned from possessing a cell phone on school property and/or suspension

Please keep your children informed about appropriate cell phone usage. This will assist in the best learning environment for all students at St. Edmund IB World School.

