

Attendance and Lates

Punctuality and regular attendance are essential to success in school and are expected of all students. Parents of students who must be absent from school are asked to contact the school before classes begin. An answering machine is operational for your convenience between 4:00 PM and 8:00 AM every day. Parents and guardians who do not phone the school will be contacted at home or at work via our automated phone system.

Students who are late must report to the office and obtain a late slip before entering class. We require a parent phone call when students must leave the school during the school day for appointments or other commitments. In addition, students are required to sign out at the office.

Students who are absent for three or more days may be required to provide documentation from a medical doctor.

Vacations/Extended Absences

21st century classrooms are dynamic learning environments that are fluid and constantly changing. Work assigned is often project-based and is designed to promote critical thinking and a deeper level of student engagement. Worksheets and paper packages of student work are increasingly rare in today's classrooms, since research shows that they do little to promote higher level thinking skills or achievement. Because our learning environments are so dynamic, it can be very difficult for teachers to put together packages for students who will be away for an extended period of time. Consequently, we recommend that families avoid booking vacation time during the school year. If that is not possible, or if student must be away for truly important events or family emergencies, then parents are asked to contact the teacher to find out what general topics of study will be examined while the student is away. The student will be expected to read applicable textbook chapters and monitor work and material being posted to virtual classrooms, with the understanding that the student will likely have work to make up when he or she returns to school.

***N.B. It is the responsibility of the student to see each of his or her teachers to find out what work was missed during an absence and to complete all missed work, assignments and/or exams.**

Note: Students who are habitually late or absent may be reported to the Attendance Board.